

External Partnerships: Supplemental Student Services

Conditions of Access Agreement

Between:
Toronto District School Board
(The "Board")

- and -

(The external Professional / Paraprofessional/Supervisor)

Re: Program/
Agency _____

School(s) _____

Date * _____

* To be re-affirmed annually, on the anniversary of the above date.

AND WHEREAS the Board stipulates certain conditions and guidelines in respect to the role of an external Professional/Paraprofessional/Supervisor within its premises and when interacting with Board personnel and students;

The external Professional/Paraprofessional/Supervisor agrees and undertakes as follows –

1. Operational Procedure and Description of Program or Service

The external Professional/Paraprofessional/Supervisor will abide by the attached Operational Procedure and Description of Program or Service.

2. Confidentiality

The external Professional/Paraprofessional/Supervisor guarantees that confidentiality will be maintained in accordance with the requirements of the Municipal Freedom of Information and Protection of Privacy Act, the Personal Health Information Protection Act and the Child and Family Services Act. Any student information will be held in the strictest confidence and pupil records as defined by section 266 of the Education Act remain privileged for use by teaching staff only.

3. Registration

The external Professional/Paraprofessional/Supervisor guarantees **either** that he/she holds current, valid registration to practice in his/her discipline as directed by the appropriate professional College **or** is supervised by a member of a regulated professional College in Ontario, relevant to the services being provided:

Name of College _____

Name of Member of College (service provider or, if applicable, supervisor) _____

Registration Number _____

4. Liability

The external Professional/Paraprofessional/Supervisor guarantees that he/she is covered by liability insurance and names the Board as an additional insured under the policy.

Name of Insurance Carrier _____

Amount of Coverage _____

Expiration _____

5. Police Reference Check

The external Professional/Paraprofessional/Supervisor guarantees that he/she has a valid police reference check that meets TDSB criteria for direct contact with students, is in compliance with the standard check used by the Board (Full Disclosure) and dated within the past 12 months (with annual review). Please attach a copy of original report, with a copy of the annual renewal (if within the last 12 months) to this form.

6. On-Site Supervision

On-site supervision of the Professional/Paraprofessional/Supervisor must be conducted by the supervising external professional in accordance with the guidelines and expectations identified by the appropriate college to which the professional is a member, subject to the administrative authority of the school principal.

7. Termination of Privileges

The external Professional/Paraprofessional/Supervisor acknowledges that his/her access to the school premises may be terminated at any time by the Principal or the Board whose discretion is unfettered.

Accepted _____

Professional/Paraprofessional/Supervisor signature

Date

Witness

Date

cc: Partnership Development, Contracted Services & Partnership Development
Professional/Paraprofessional/Supervisor
School Administrator